

INDIAN REVIEW OF INTERNATIONAL ARBITRATION

SUBMISSION GUIDELINES

1. Peer Review Process

Every submission will be peer reviewed. The submission must be final and complete. The publication decision will not be given on the basis of the abstract, proposal or outlines. Based on the decision of peer reviewers, submitted manuscripts may be either accepted; or accepted with changes; or declined. The final decision is of the editorial board.

Manuscripts may be returned to authors with suggestions related to substance and/or style. The authors will have to resubmit the manuscripts after responding to the peer review evaluation.

2. Work Types

The journal accepts manuscripts in the following forms:

Articles (3000 – 6000 words)

Case Comment (1000 – 2500 words)

Book Review (1000 – 2500 words)

The word limit is exclusive of the footnotes. Speaking footnotes are discouraged. The preferred citation style is 'The Bluebook: A Uniform System of Citation (20th Edition)'.

3. Submission

The authors have to submit their work by sending an email at iriarb@mnlumumbai.edu.in.

In the **text of the email** where the author(s) **send their work**, they are supposed to provide the following information:

- Manuscript Title
- Author Names
- Affiliations
- A 150-200 words writeup of the Author(s)
- A digital photo
- Keywords of the Manuscript

- Email Address of all the contributing authors
- Mobile Number of the corresponding author
- Acknowledgments

Every paper must be accompanied with an **abstract of not more than 300 words** and **keywords of the manuscript**. Book reviews and case comments do not require an abstract. The manuscript must not include a table of contents or numbered paragraphs.

The manuscript must not contain the name of the author(s) or anything which can reasonably connect the author(s) with the manuscript. This is to ensure the peer review is unbiased.

Every submission must be accompanied with a declaration. The declaration must mention that:

- The submitted work is the original and unpublished work and doesn't violate copyright of any other person
- The citations are accurate.
- The author has read the submission policy and has duly complied with it.
- The author has taken the permission for using any copyrighted material from its owner.

4. Formatting

Following guidelines are to be followed in case of formatting:

- The manuscript must be submitted in Word (.doc/.docx) format
- Title of the paper – Times New Roman, Font Size 14
- Text of the paper – Times New Roman, Font Size 12
- Footnotes – Times New Roman, Font Size 10
- Headings and sections must be clearly defined. Headings or sub-headings should not exceed more than 6 to 8 words.

(For the formatting of headings and sub-headings, [see our draft template here](#))

- Book reviews must contain name of author/editor and book reviewed, place of publication, publisher, year of publication, number of pages and price.

The persons who have made a substantial contribution to the manuscript should be named as authors. All contributors who do not meet the criteria for authorship should be listed in the acknowledgments section. Funding and writing assistance should also be acknowledged.

The language of the submission shall be English. If the author's first

language is not English then before submitting their manuscript, they should consider getting it professionally edited for proper language, style, and grammar. It is not a mandatory step. It also doesn't ensure that submission will be accepted for the publication. The only intention is to ensure that the manuscript is understood by the peer-reviewers and editors.

5. Use of third party copyrighted material

Before submitting the manuscript, the express consent for the use of third party material (such as tables, figures or images) in the work must be obtained by the authors.

6. Open Access

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7. Pre-Publication

The accepted submissions will be published online prior to the publication of the final journal issue and the authors will be informed with regards to the same.

8. Withdrawal

Author(s) who wish to withdraw their work from consideration should contact the editor-in-chief via email at editor.iriarb@mnlumumbai.edu.in. Please put "Withdraw" as the subject of your email. The text of the email must contain the author name(s) and the title of the manuscript.

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Maharashtra National Law University,
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